



## EXHIBITOR CANCELLATION POLICY

If written notice of participation cancellation is received by Organizer before October 18, 2019, the Exhibitor shall pay a cancellation fee equal to 50% of the total exhibition fee.

If written notice of participation cancellation is received by Organizer on or after October 18, 2019, but prior to January 10, 2020, the Exhibitor shall pay a cancellation fee equal to 75% of the total exhibition fee.

If written notice of participation cancellation is received by Organizer on or after January 10, 2020, the Exhibitor shall pay a cancellation fee equal to 100% of the total exhibition fee.

Exhibitors contracting on or after January 10, 2020, are responsible for the full (100%) exhibition fee, even in the event of cancellation any time thereafter. Any deposits made by the Exhibitor may be used to fully or partially reduce the cancellation fees described above.

In addition to any cancellation fees above, cancelled exhibitors are not eligible to occupy sleeping rooms, exhibit, meeting or hospitality space within InfoComm block hotels, nor may they occupy meeting space within the Convention Center, participate as a show sponsor, advertise in the Show Daily, Show Guide or any other InfoComm promotion or marketing opportunities or be a loaned equipment provider for the show.

Exhibitors that withdraw from participation in AVIXA exhibitions may not participate as a company, or as individual employees, in Manufacturers' Training, or any education program conducted by affiliated groups at the exhibition they have withdrawn from.

Employees of companies that no longer exhibit at the InfoComm show may attend the exhibition as long as they do not conduct meetings or discussions that are competitive to participating exhibitors. AVIXA retains its existing rights to deny participation to any person.

Regardless of the timing of any exhibit space cancellation or downsize, AVIXA member dues shall not be refunded.